

**Work Session Meeting Minutes
January 15, 2019**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi, Vice President, Judy Coleman, Mayor Mahon, and Doug Edge

Councilmember's Absent: Nick Lodise, and Mallory Menta.

Other's in Attendance: Solicitor Robert DeBias, Fire Marshal William Wheeler, Treasurer Diane McKairnes, Water & Sewer Kurt Ludwig, Water & Sewer Pat Slater and Secretary Dorothy Omietanski

Guests in Attendance: Marce Heald, Joe Heald, Bert Wolfe, Ron Robbins, Mike Wasson, Pat Slater, Sheri Wheeler and Patricia Taggert.

Call to Order: Mr. Wheeler called the meeting to order at 7:35 pm; all those present joined in the Pledge of Allegiance.

Public Comment:

- Kids In Street – Ms. Omietanski wanted to make the police department aware that there is a group of young boys who are biking in the middle of Bellevue Ave. Her daughter saw them once at 10:40pm and another time during the day when she took pictures of their activities. Ms. Omietanski forwarded the pictures to Sergeant Baron.

Annual Stormwater Training: Mayor Mahon gave a slide show presentation which lasted about an hour. She explained what stormwater is and how it is impacting our community. Mayor Mahon also reviewed the DEP requirements and the plans that are being discussed to address the goals established by the DEP.

Finance:

- Ms. Coleman has not received the reports she needs to wrap up the year. She scheduled a meeting with Doug Harris on 2/4/19 at 7pm to turn over all budget information.

Treasurer's Report: Treasurer's Report of January 7, 2019 was made available for inspection:

- **General Fund Checking** Balance as of December 1, 2018: \$ 240,927.39
Expenses Totaled: \$ - 32,107.88
Income Totaled: \$ 13,494.04
General Fund Checking Balance as December 31, 2018: \$ **221,726.92**
- **Sewer Fund Checking** Balance as of December 1, 2018: \$ 41,225.73
Expenses Totaled: \$ -27,996.65

	Income Totalled:	\$ 23,015.12
	Sewer Fund Checking Balance as of December 31, 2018:	\$ 36,244.20
•	Sewer Fund PLGIT Balance as of November 1, 2018:	\$ 384,707.06
	Interest	\$ 1,282.82
	Deposit	\$ 0
	Expense	\$ 20,000.00
	Sewer Fund PLGIT Balance as of December 31, 2018:	\$ 365,989.99
•	Highway Aid PLGIT Balance as of November 1, 2018:	\$ 45,835.92
	Interest	\$ 153.36
	Deposit	\$ 0
	Expenses	\$ -1,849.74
	Highway Aid PLGIT Balance as of December 31, 2018:	\$ 44,139.54
•	General Fund PLGIT Balance as of November 1, 2018:	\$ 67,183.85
	Interest	\$ 207.68
	Deposits	\$ 32,325.87
	Expenses Total:	\$ 28,901.21
	General Fund PLGIT Balance as of December 31, 2018:	\$ 70,816.19

Bills: A copy of the bill list dated January 15, 2019 was provided to Council and offered for review by the public. Note consideration of the bills at this meeting was authorized by council at its regular meeting on 1/2/19.

•	General Fund beginning balance as of December 24, 2018:	\$ 228,119.99
	ending balance as of January 16, 2019:	\$ 201,804.58
•	Sewer & Water beginning balance as of December 18, 2018:	\$ 40,268.33
	ending balance as of January 11, 2018:	\$ 2,683.20

A motion made by Mr. Mandolesi seconded by Mr. Harris and carried unanimously to approve the bill list dated January 15, 2019; motion carries 5-0-0.

Solicitor Report:

- RDA Contracts – The RDA contracts will be signed at the next council meeting in February. Mr. DeBias confirmed that the authorized signers will still be Mr. Wheeler and Mr. Mandolesi. He also informed council that he received an email from Peace Valley Holistic Center thanking Hulmeville Borough for helping them receive the RDA grant. They will be attending the meeting on February 4th to personally thank council.
- Request for Payment – Mr. DeBias submitted a request for payment to the RDA for the LED project.
- Police Chief Interviews – Mr. DeBias has accumulated a list of questions that should not be asked in an interview and has copies for anyone on council who is interested. The interviews for police chief will be held on February 12, 2019 at Borough Hall. The interviews will be 15 minutes each and currently there are three applicants.

- Water Authority Meeting – The next Authority meeting will be held on January 28 at 7:00 pm and Mr. DeBias is encouraging council to attend. They will be discussing the water shut off policy.
- Soup Off – Mr. DeBias requested that Ms. Omietanski email everyone on council the 2019 annual soup off form. The soup off will be held on February 23 from 4-6 at Nashamony Methodist Church.
- Police Policies – Mr. DeBias reminded council that there will be another set of police policies to be presented at the February meeting for approval.
- Trash Contract – Mr. DeBias reminded council that this year the trash contract will be up for renewal. He asked council to decide how many years they would like the new contract to run.
- Snow Removal Contract – Mr. DeBias reminded council that they need to make a decision next meeting as to whether or not they would like to extend the snow contract to 3 years or remain at a 1-year contract. They have until February 15th to inform the snow removal company.

Borough Property:

- Tree Removal - Mr. Mandolesi told council that Asplundh is currently working at removing the dead tree at Memorial Park.

Note: Ms. Coleman left at 9:00pm

Correspondence:

- Record of Deeds Presentation - Ms. Omietanski informed council that Robbin Robinson with Bucks County Record of Deeds has scheduled to make a presentation at the May 6th council meeting to discuss funding Adopt a Book Program. The program is trying to salvage old deed books dating back to William Penn.

Old Business:

- Software – Mr. Wheeler would like to council to decide on software.
- Cubernot – Mr. Wheeler received a notice that Mr. Cubernot residence in Buckingham Township will be sold at Sheriff sale.

There being no further official business the meeting was adjourned at 9:11 pm; motion made by Mr. Mandolesi seconded by Mr. Edge.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary